

Muscatine County Board of Supervisors
Tuesday, January 14, 2020

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Holliday, Sauer, Sorensen, Mather and Saucedo present. Chairperson Sorensen presiding.

On a motion by Saucedo, second by Mather, the agenda was approved as presented. Ayes: All.

Sheriff C.J. Ryan reviewed the FY20/21 budget request for the Sheriff's Office and Jail stating there is a small increase in education and training for Patrol to provide better training for the deputies. Ryan reminded the Board he added an individual to the investigations division and one to patrol in the current fiscal year. Ryan stated there were changes made in the Sheriff Forfeiture Federal account. Ryan stated the Federal Government requires the local fiduciary for forfeiture funds be a law enforcement agency, therefore funds could no longer be received by the County Attorney's Office. Ryan stated the \$20,000 in this line item is being held by the Sheriff's Office for use by the Drug Task Force for operating expenses. Ryan stated the jail is at capacity. Ryan updated the Board on the CI3 and Simplex contracts for heating & cooling and fire detection & suppression stating these contracts are working well for the Jail. Ryan stated negotiations with the U.S. Marshall Service to change the Intergovernmental Agreement (IGA) are almost completed. The IGA has been signed by Muscatine County and the document has been returned to the U.S. Marshall Service for finalization. Ryan stated the County currently receives \$65.90 per day per inmate and would receive \$85.00 per day per inmate with the new IGA. Ryan stated the other item addressed in the new IGA is Federal Prisoner Transport. Ryan stated the current Federal prisoner transport rate is \$14.67 and the new contract rate will go up to \$21.00. Ryan stated the line item Transport/Hospital Duty-Staff has increased from \$18,000 to \$175,500 in order to add four full time people as transport for Federal inmates. Ryan stated when these individuals are not doing a Federal transport they will be tasked to assist at the Jail and to engage in Mental Health transports. Ryan stated no changes in the transport program will be made until after the IGA has been accepted by the U.S. Marshall Service and the proposed changes approved by the Board.

Information Services Director Bill Riley reviewed the FY20/21 budget request for the Information Services Department stating he is planning on replacing the County's virtual servers and the storage networks that go with the two hosts. Riley stated he has requests for four copiers, two to be purchased and two to be leased. Riley stated the two copiers to be leased are for the jail. Administrative Services Director Nancy Schreiber stated the County is transitioning responsibility for copiers from the individual departments to the IS Office. Riley stated he has budgeted \$15,000 to replace hard drives on a couple of video servers at the Jail. Riley stated he will discuss this line item with Sheriff Ryan to determine if this had been included in the Jail's Budget. Riley stated he has budgeted moving the current time system at the Jail from on premise to the cloud which would allow importing time sheet information directly into the Incode payroll program.

Discussion was held with Mike Nolan, Horizon Architecture and Budget Administrator Sherry Seright regarding proposed capital projects for FY20/21. Projects were presented and discussed individually as follows: County Attorney Building façade/roof repair - \$450,000; Sheriff's

Office Building – Garage/Storage Addition - \$350,000; Jail – Addition to Booking Area/Insulate Exterior Walls - \$1,600,000; Jail – Replace Roof - \$800,000; Jail – Update/replace hot water system - \$150,000; and New Maintenance Building - \$50,000. Seright asked if Board consensus is to have all the projects completed this year while interest rates are lower or stagger the projects over the next few years. Seright recommended borrowing money while interest rates are low and completing all of the projects. Seright stated the proposed capital projects total of \$3,400,000 would be a not to exceed amount when borrowing money. Sorensen stated he is concerned with the Debt Service Levy. Sauer stated the biggest concern is the unknown with Mental Health. Sorensen stated there is an issue with the Levee and Muscatine Island and the Board should consider setting aside funds for a possible future Levee improvement project. Board consensus is to revisit the Capital Projects Plan after next week’s Mental Health discussion.

The Board reviewed the FY20/21 Auditor budget request. Sorensen stated the upcoming major election will cause a rise in associated costs and the budget request appears reasonable.

Budget Administrator Sherry Seright reviewed the FY20/21 General Services budget request stating it is up a little for building maintenance and repair, which are costs that cannot be controlled. In response to a question from Sorensen, Seright stated the budget does not include demolition of the Washington Street facility.

Board consensus was to table discussion for the Non-Departmental, Administration/Board of Supervisors and Court Services FY20/21 budget review until a future meeting.

The meeting was adjourned at 11:39 A.M.

ATTEST:

Susan J. O’Donnell
Second Deputy Auditor

Jeff Sorensen, Chairperson
Board of Supervisors