

**Muscatine County Board of Health**

1609 Cedar Street

Muscatine, IA 52761

563-263-0122

William Koellner, Chairman  
Brian Wright  
Neva Rettig-Baker  
Karen Harper  
Dr. Michael Maharry

**MINUTES  
BOARD OF HEALTH**

March 20, 2019

12:00 PM

Muscatine County Chambers/County Administration Building

414 E 3<sup>rd</sup> St

Muscatine, Iowa 52761

Members Present: William Koellner, Neva Rettig-Baker, and Karen Harper

Others Present: Christy Roby Williams, Eric Furnas, Scott Sauer, Jacob Dornbush

Visitors Present: None

Meeting was called to order at 12:00 PM by Koellner.

I. Motion made by Harper to approve minutes from 1/09/2019 meeting. Rettig-Baker seconded. All ayes. Motion carried.

II. Koellner request for public citizens to speak. None present at the time.

III. Public Health Report:

- A. Communicable Disease Report- The report was shared with the Board of Health (BOH) by Roby Williams. Koellner inquired about missing dog bite data from a case in West Liberty. Roby Williams explained the method for case reporting and collection and will follow up with West Liberty Police Chief to discuss procedures for reporting.
- B. 2018 Immunization Re-Audit Results- Roby Williams provided the BOH with a copy of the report. Roby Williams reported that the locations presented on the re-audit report were considered compliant, with one location yet to be re-audited.

IV. Old Business:

- A. Open Meetings: Iowa Code Chapter 21- Roby Williams provided the BOH with a draft policy for public comments at Board of Health meetings. Rettig-Baker spoke of the importance of having specific language within the policy and suggested additional clarifying language be added. Motion made by Harper to approve the policy pending the addition of clarifying language. Rettig-Baker seconded. All ayes. Motion carried.
- B. Community Health Improvement Plan Activities Update-
  - a. Root Cause Analysis Meetings- Roby Williams reported that a root cause analyses will be completed to address substance abuse and mental health concerns. After the root cause analysis is completed, specific action steps will be developed to address substance abuse and mental health concerns. Roby Williams discussed that a meeting will be held in April to complete the "A3" (root cause analysis) process.
  - b. Healthy Behaviors Committee Re-Focus- Roby Williams reported that the Healthy Behaviors Committee, a community based collaborative group, will now be focusing their efforts on addressing diabetes, improved physical activity, and improvements in eating habits to reduce obesity.
  - c. April 2<sup>nd</sup> Health Event in West Liberty- Koellner provided an explanation of the purpose behind the health event as well as key areas of focus for the event. The purpose of the event

is to raise awareness of community health concerns and provide an opportunity for community members to ask questions from a panel of subject matter experts.

V. New Business:

- A. Environmental – Furnas reported that the Department of Natural Resources (DNR) will be sampling slag materials but has not completed the process yet. Sampling techniques will be reviewed by the EPA. An assessment and analysis will be received once testing is complete. Furnas stated that there are still grant funds available for county residents to have well testing completed. Furnas stated that funds have been used to continue to advertise that well testing is still available. Increased education and awareness of the importance of well testing will be needed during and following flooding season.  
Roby Williams discussed a request made by Muscatine County Emergency Management Coordinator Brian Wright, for support in providing Tetanus vaccines if flooding becomes an issue. Roby Williams clarified that Public Health has the capacity to serve as requested. Rettig-Baker inquired about any further information related to E.coli levels at the Discovery Park pond. Furnas stated that efforts continue to be made to remedy issues with sewer pumps. E.coli levels are much lower now, compared to levels at initial testing.
- B. FY 19 Grant Amendment- Roby Williams reported that a *Care for Yourself* grant amendment was made, to increase the number of participants served from \$2 to \$7. Motion made by Rettig-Baker to approve the amendment. Harper seconded. All ayes. Motion carried.
- C. FY 20 Grant Applications- Roby Williams reported that the *Local Public Health Services* grant has been completed. Motion made by Harper to approve the grant application. Rettig-Baker seconded. All ayes. Motion carried. Roby Williams stated that the Muscatine County Board of Supervisors approved a 3% increase to essential public health service funds from the previous year.
- D. Community Events- Roby Williams reported that the Muscatine Diabetes Walk sponsored by the Muscatine Diabetes Walk Project will occur on May 3, 2019 from 6-8PM with registration beginning at 5:30PM. BOH members are encouraged to attend.  
On April 26, 2019, Iowa State University Extension - Muscatine County is hosting a “Data for Decisionmakers” training. The training will focus on how to understand and utilize valid public health data. From 10AM-12PM training will be geared toward board members, elected officials and business leaders. From 1:30PM-3:30PM training will be geared towards staff, grant writers and leaders in the human services field.

VI. Next Board Meeting March 20, 2019 at 12:00pm.

- A. Agenda items for the next meeting will include a discussion on Local Public Health Services year to date grant expenditures, and a discussion of potential health risks after flooding within the county.

VII. Motion made by Koellner to adjourn the meeting at 12:57PM. All ayes. Motion carried.

  
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Neva Rettig-Baker, Secretary

  
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William Koellner, Chairman