

**Muscatine County Board of Health**

1609 Cedar Street

Muscatine, IA 52761

563-263-0122

William Koellner, Chairman

Brian Wright

Neva Rettig-Baker

Karen Harper

Dr. Michael Maharry

**MINUTES  
BOARD OF HEALTH**

January 9, 2019

2:00 PM

Muscatine County Chambers/County Administration Building

414 E 3<sup>rd</sup> St

Muscatine, Iowa 52761

Members Present: William Koellner, Brian Wright, Michael Maharry, Neva Rettig-Baker,  
And Karen Harper

Others Present: Christy Roby Williams, Eric Furnas, Vanessa Leza, Holly Barrett

Visitors Present: Berdette Davis

Meeting was called to order at 2:00 PM by Koellner.

I. Motion made by Wright to approve minutes from 11/28/2018 meeting. Maharry seconded. All ayes. Motion carried.

II. Koellner request for public citizens to speak. None present at the time.

III. Public Health Report:

- A. Communicable Disease Report- The report was shared with the Board by Barrett. Barrett reported that the number of flu shots has increased due to being offered when patients receive their school vaccinations. Public Health continues to collaborate with Holly Bryant from the Muscatine Police Department to obtain a monthly report on animal bites. Barrett provided the Board of Health (BOH) with a copy of the report.
- B. Flu Vouchers – Barrett reported the number of flu vouchers used in the month of October, 6, November, 6, December, 6.
- C. 2018 Immunization Audit Results – Roby Williams provided the BOH with a copy of the report. This provides a detailed outline of what vaccines are required by the state. The schools and licensed child care centers within Muscatine County were audited by Public Health registered nurses. Roby Williams identified a small percentage of facilities did not meet the benchmark of 95% compliance. The Board requested that Public Health re-audit any facility that did not meet the benchmark. The Board requested to be informed of the results. A motion was made by Koellner to re-audit. It was seconded by Rettig-Baker. All ayes. Motion carried.

IV. Old Business:

- A. Local Public Health FY 2018 Utilization – Roby Williams spoke about how the funding was being used by Trinity Muscatine Public Health. Three percent of the total contract awarded in FY 2018 was held by the Iowa Department of Public Health (IDPH) as a

precautionary reserve to be utilized by the state for additional public health priorities. It is expected that the 3% will be released to local public health departments in FY 2019.

- B. Community Health Improvement Plan (CHIP) 2019 – 2021 Update - BOH and Trinity Muscatine Board approved with minor edits. CHIP along with the Community Health Needs Assessment is now posted on the Muscatine County and Trinity Muscatine Public Health websites.

V. New Business:


- A. Environmental – Eric Furnas reported that late Monday night he was notified that the sewer station by Cedar Plaza had overflowed into the Discovery Park pond. Furnas stated that overflow was reported to be in the parking lot near local businesses. E.coli testing had been done on the water with positive results. Furnas stated that a quick decline is expected on the E.coli levels. Retesting will be done by Muscatine County. The City of Muscatine provided the impacted land owners with professional contacts that could assist with ongoing testing and monitoring.
- B. Board of Health Member Reappointment – Roby Williams announced that the two applicants that applied for re-election through the Muscatine County Board of Supervisors to continue terms on the BOH were approved. William Koellner and Neva Rettig-Baker received a continued term of 3 years.
- C. Nomination of Officers – Roby Williams recommended that the BOH consider nominating William Koellner for chairman and Neva Rettig-Baker as secretary of BOH for calendar year 2019. A motion was made by Maharry to nominate and approve these positions. Harper seconded. All ayes. Motion carried.
- D. FY 19 Contract Amendment – Roby Williams received an amendment for the FY 2016 Public Health Emergency Preparedness contract specific to Ebola monitoring. Roby Williams signed and submitted the amendment to the Iowa Department of Public Health on behalf of the BOH. A motion was made by Wright to approve the submitted amendment with a second by Rettig-Baker. All ayes. Motion carried.
- E. Iowa Public Health Association – Roby Williams informed the Board about 2 upcoming events they are invited to attend. These events include the Public Health Day on the Hill and the Iowa Governor’s Public Health Conference.

VI. Next Board Meeting March 20, 2019 at 12:00pm.

- A. Per direction of the Board, Roby Williams will research standard policies and practices for citizen speak topics at BOH meetings.

VII. Koellner motioned to adjourn the meeting at 2:57pm. Maharry seconded. All ayes. Motion carried.

  
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Neva Rettig-Baker, Secretary

  
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William Koellner, Chairman