

Muscatine County Board of Supervisors
Monday, June 1, 2020

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. via a Go To Meeting with Holliday, Sauer, Sorensen, Mather and Saucedo present. Chairperson Sorensen presiding.

On a motion by Sauer, second by Mather, the agenda was approved as presented. Roll call vote: Ayes: All.

On a motion by Saucedo, second by Sauer, claims dated June 1, 2020 were approved in the amount of \$756,536.75. Roll call vote: Ayes: All.

Discussion was held with Chief Deputy Ardyth Slight regarding a grant application to provide equipment for the Jail and inmates. Slight stated the equipment would allow inmates to appear in State and Federal court from the Jail and allow for public viewing of court proceedings from the lobby of the Jail. Slight stated the grant would also provide medical equipment stations throughout the Jail to make it easier to detect symptoms and monitor inmates to continue to keep COVID-19 out of the Jail. On a motion by Saucedo, second by Mather, the Board approved an Iowa Coronavirus Emergency Supplemental Fund Program (CESF) – State and Local Criminal/Juvenile Justice System grant application in the amount of \$20,887.00. Roll call vote: Ayes: All.

On a motion by Sauer, second by Saucedo, the Board approved the following utility permit: Hickory Hills Homeowners Association – relocation of a 6-inch private water main due to the reconfiguration of G28. Roll call vote: Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

On a motion by Sauer, second by Holliday, the Board approved renewal of an Iowa Retail Cigarette/Tobacco/Nicotine/Vapor Permit for Reif Oil Company, dba Stewart Road Fast Break, 2418 Stewart Road, Muscatine, IA 52761. Roll call vote: Ayes: All.

On a motion by Mather, second by Saucedo, minutes of the May 18, 2020 regular meeting were approved as written. Roll call vote: Ayes: All.

Correspondence:

Sauer, Mather and Saucedo reported a call from Fair Manager Kelsie Morris asking for support for upcoming Fair Board decisions that need to be made.

Sauer and Sorensen participated in a walk-through of the new Maintenance facility May 27th.

Saucedo reported an email from Mike Nolan updating him on the new Maintenance facility.

Saucedo, Sorensen and Mather reported emails from Edward Askew regarding the County Attorney.

Saucedo and Sorensen reported calls regarding when County buildings might re-open. Holliday reported he was with Fair Manager Kelsie Morris on May 27th when she made

the call to Supervisors.

Sorensen reported an email regarding the 2020 Census.

Sorensen reported an email from Lori Elam regarding an Open House and Ribbon Cutting for a Behavioral Health Center in the Quad Cities June 16th.

Sorensen congratulated Kent Corporation on receiving the 2020 Best Managed Award.

Sorensen reported the Mississippi Valley Workforce Authority has been approved.

Committee Reports:

Sauer attended a Muscatine County Conservation Board meeting May 18th.

Sauer attended an electronic meeting May 19th regarding the possible re-opening of the Courthouse with Judge Reidel, the Courthouse Security Committee and Public Health Director Christy Roby-Williams.

Sauer attended a River Bend Transit meeting May 20th.

Sauer attended a Board of Health electronic meeting May 21st.

All Supervisors attended an Eastern Iowa Mental Health Region electronic meeting May 22nd regarding the 28E Agreement.

Saucedo and Sorensen attended a Bi-State Regional electronic meeting May 27th.

Saucedo attended a West Liberty Economic Area Development electronic meeting May 28th.

Mather attended a Muscatine County Veterans Affairs meeting May 19th.

Holliday attended Muscatine County Fair Board electronic meetings May 18th, May 25th and May 27th and an in-person meeting May 30th.

Sorensen attended an Eastern Iowa Mental Health Region electronic meeting May 18th.

Sorensen participated in a conference call with the Bi-State Finance Committee May 26th.

Sorensen attended an EOC electronic meeting May 27th.

On a motion by Saucedo, second by Mather, the Board approved Resolution #06-01-20-01 Transferring \$750,000 from the Building Maintenance and Repair Fund to the Capital Projects Fund for improvements at Conservation managed properties. Roll call vote: Ayes: All.

**RESOLUTION # 06-01-20-01
TRANSFERRING FUNDS FROM THE BUILDING MAINTENANCE AND REPAIR
FUND TO THE CAPITAL PROJECTS FUND**

WHEREAS, it is desired by the Muscatine County Board of Supervisors to utilize funds set aside for building maintenance and repairs to replace the county jail roof; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$750,000 from the Building Maintenance and Repair Fund to the Capital Projects Fund.

PASSED AND APPROVED this 1st day of June, 2020.

ATTEST:

/s/Leslie A. Soule
Muscatine County Auditor

/s/Jeff Sorensen, Chairperson
Muscatine County Board of Supervisors

On a motion by Sauer, second by Saucedo, the Chairperson was authorized to execute a contract with Myers Construction for Additions and Renovations to the Muscatine County Sheriff's Office in the amount of \$592,890.00. Roll call vote: Ayes: All.

On a motion by Saucedo, second by Sauer, the Board accepted a quote from Johnson Controls for fire alarm devices for the Sheriff's Office in the amount of \$10,031.76. Roll call vote: Ayes: All.

On a motion by Sauer, second by Mather, the Board authorized the Chair to execute the FY 2020/21 Contract for Specialized Transportation Services with River Bend Transit in the amount of \$7,000. Roll call vote: Ayes: All.

On a motion by Saucedo, second by Holliday, the Board approved the hiring of Nicholas Doy as Assistant Jail Administrator at \$65,071 (Grade 15, Step 4) for the Sheriff's Office/Jail. Roll call vote: Ayes: All.

On a motion by Saucedo, second by Sauer, the Board approved a request from Sheriff C.J. Ryan to amend the vacation accrual rate for Jail Bookkeeper Tara Hogan to the three week rate of 120 hours per year. Roll call vote: Ayes: All.

On a motion by Mather, second by Holliday, the Board accepted the May 2020 payroll claims. Roll call vote: Ayes: All.

Discussion was held regarding re-opening of County buildings. Sorensen stated the State has begun to lift restrictions and the Board is starting to get calls asking about our plans. Sorensen stated many counties are planning to have access open on or about the middle of June. Administrative Services Director Nancy Schreiber stated she has 300 masks available for departments and plexiglass shields are installed in the offices of the Treasurer, Assessor, Auditor and Community Services. Chief Deputy Ardyth Slight stated the Sheriff's Office is prepared to open around June 8th, but that the Jail will still be following strict guidelines for screening inmates due it being a confined facility and trying to keep it COVID-19 free. Planning and Zoning Administrator Eric Furnas stated he is still closed and has nothing in place as far as plexiglass on his counter yet. Mather stated departments should all open the same day or it will be confusing. County Treasurer Amy Zybarth stated she would rather start with appointments because she has no way to control the lines if the County just unlocks the doors. Schreiber stated the challenge is how to manage the number of people in the building without having someone at both doors. Sorensen suggested appointments starting June 8th and then maybe target June 22nd as an opening date. Saucedo suggested waiting until June 15th for starting appointments to give time to get all PPE in place. Sorensen suggested opening by appointment only starting June 15th so each office can control how many they can handle, with a tentative goal to open by end of June. Saucedo suggested starting June 15th by appointment only and then discussing when to open at the first meeting in July. Sauer agrees with opening by appointment only and seeing how it goes. County

Recorder Sarah Hearst stated she is dealing with a thousand phone calls a day, so she is agreeable with opening by appointment only and then a limited part-time reopening after that. Holliday stated he agrees with opening by appointment only. Holliday and Sorensen both stated they would like to see the departments opened to the public by July 1st. The Board by consensus directed Schreiber to open the buildings by appointment only starting June 15th with discussion about opening the buildings to the public placed on the June 22nd agenda. Board consensus was to start in person meetings next Monday June 8th for the Board and staff with the public able to call in.

County Auditor Leslie Soule reminded the public of tomorrow's Primary Election and advised only six locations would be open for this election. Soule indicated voters should take precautions they deem appropriate and that the polling places will be practicing social distancing and have hand sanitizer available.

Edward Askew, 2952 155th Street, Muscatine, asked questions regarding his public information requests. Administrative Services Director Nancy Schreiber stated the County Attorney will be answering his questions today. Askew informed the Board he will be submitting more public information requests.

The meeting was adjourned at 10:15 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors