

Muscatine County Historic Preservation Commission

OFFICIAL MONTHLY MEETING MINUTES Thursday, ~~September 19~~August 22, 2019 at noon Muscatine County Administration Building

1. Order of Business Becky Allgood called the meeting to order at 12:00 PM
Present: R Allgood, L Pruitt, J Nepple, B Koellner, T Furlong, J Daufeldt, B Wright, L Wertzbaugher
Others: Seright, and Nolan
 - A. Review notes from July 19, 2019 meeting – Not available from the July meeting at Muscatine County Fair Grounds and no August meeting. Will approve back to June at the October meeting of the commission.
 - B. Treasurer Report (Furlong)

Fund balance:	\$17,006.80
HRDP Nichols Grant	(3,545.00)
Historic Jail @GMCF	(1,300.00)
Bridge replacement mitigation	<u>(4,250.00)</u>

Unencumbered balance: \$7,911.80
Moved to approve Koellner1, Daufeldt 2, All Ayes
 - C. Greater Muscatine Community Foundation (GMCF) Nichols money is now in the GMCF fund. Seright will work with their Director to allow online access for viewing and fund balances for all the Friends groups that are or will be consolidated at the GMCF, which are: Friends of the Old Jail, a general fund, Friends for Rural Schools and Churches, and Nichols.
 - D. Status of Old Jail Museum/Archive fundraising project/ Mike Nolan's work on the revised design. (Mike Nolan) Nolan gave an overview of where we are in the project. He will send PDF pages to support his presentation.

Phase I Recap

The revisions for establishing a separate county maintenance shed were explained. That building has a target date of April 2020 for completion. Leaving the entire Old Jail building for use as a museum and storage area.

Nolan will continue with plans to provide a floor plan, layout, and project budget with some renderings to show possible donors. For now, the basement will remain the same. Second floor will be designed to carry 100 lbs. per square foot of weight. The major changes will be to the main floor with ADA compliance (pathway, entrance, and unisex bathroom), display space, meeting space, and floor leveling.

The purposes of the building will be for the Commission's use as a museum, housing exhibits and archives concerning the Commission's projects and places.

It was expressed that we complete Phase I for the Old Jail with the revisions before we begin the solicitation of possible donors. Nolen plans to present his final of Phase I work at the October 17, 2019 Meeting of the Commission.

Wertzbaugher provided a donor request letter that each commissioner is expected to send to 10+ possible donors to funding. The initial target was to have 100 letters sent to the donor list. Bring your list of suggested donors to allow time for mailing or send them with your response to attending the October meeting .

Next potential project from Planning for Preservation – Nepple reminded the commissioners that were previous suggestions were:
Interurban railroads, River Road connections, Ghost Town locations and historic homes in the county as single designations or ones that can be grouped with other homes in proximity to create an Historic District. Discussion followed about Wilton and West Liberty to possibly create district boundaries defined by a consultant.
Allgood was going to contract Tallgrass for a research specialist that can assist with a TAN grant to determine the geographical areas that may be eligible for neighborhood historic districts. The district must have a certain percentage of the structures qualify for the designation of historical district.

- E. Discussion and possible action on submitting a CLG Grant for County Schools and Churches (Pruitt) The CLG was submitted on 9/6/2019. We can expect to hear back around the end of 2019 time frame.
 - F. Status of Nichols (Lynn) Waiting to hear something by October 19th,
2. Open Discussion - None
 3. Confirm next meeting date – **OCTOBER 17, 2019**